

Appointments Etc Panel

Thursday, 14 December 2017, 1.30 pm

Present:

Minutes

Mr G R Brookes, Mr A Fry, Mr A I Hardman,
Mr A C Roberts, Mr C Rogers and Mrs E B Tucker

Available papers

The Agenda papers (previously circulated), a copy of which will be attached to the signed Minutes.

1111 Named Substitutes (Agenda item 1)

None.

1112 Apologies and Declarations of Interest (Agenda item 2)

None.

1113 Election of Chairman (Agenda item 3)

Mr Hardman was elected Chairman of the Panel.

1114 Election of Vice-Chairman (Agenda item 4)

Mr Fry was elected Vice- Chairman of the Panel.

1115 Confirmation of Minutes (Agenda item 5)

RESOLVED: that the minutes of this meeting be circulated to Members of the Panel and be signed by the Chairman in the light of any comments on their accuracy received within 7 days of their circulation.

1116 Exclusion of Press and Public (Agenda item 6)

RESOLVED: that the press and public be excluded from the meeting for the following item as is likely that exempt information relating to any individual will be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosure.

1117 Appointment to the Role of Strategic Commissioner

Summary of proceedings during which the public and press were excluded (This is a fair summary of the proceedings and there are no exempt minutes)

The Director of Adult Services, Sander Kristel, introduced

**(Adult Services)
(Agenda item 7)**

the report which set out details of interim arrangements which had been in place in the Adult Services Directorate since December 2016. The situation had been reviewed when Richard Keble had been appointed Assistant Director (Adult Services) in March 2017, at which time the temporary continuation of Elaine Carolan as Strategic Commissioner (Adult Services) had been confirmed.

In March the Director had been authorised by the Panel, in consultation with the Cabinet Member with responsibility for Adult Social Care, to proceed with the recruitment process for the permanent recruitment to the role of Strategic Commissioner (Adult Services). The Panel had also approved the job description and person specification.

Having advertised the post, a long-listing exercise was undertaken by the Director of Adult Services, supported by the Assistant Director (Adult Services) and the Strategic HR & OD Business Partner. The successful applicants were then interviewed by 4 panels:

- Stakeholder/Partner Panel
- Service User/Carer Panel
- Adult Services Extended Leadership Panel
- Technical Panel

Following this process one candidate was recommended to progress to this Appointments etc Panel meeting.

The Panel considered carefully the information provided. It was considered that the experience and strengths demonstrated by the candidate, Elaine Carolan, would enable her to fulfil the requirements of the role. Also, by appointing her to the post it would bring stability within Adult Services given the changes in leadership which had happened over a relatively short period of time and the very challenging environment in which it operated.

RESOLVED: that

- a) **The post of Strategic Commissioner (Adult Services) be offered to Elaine Carolan on a permanent basis;**
- b) **The Director of Adult Services, in consultation with the Cabinet Member with Responsibility for Adult Social Care, be authorised to settle the detailed terms of the contract.**

The meeting ended at 1.43pm

Chairman